

MADE IN-LAND Project

Kick-Off Meeting

6th – 7th May 2019

Marche Region (Regione Marche), Sala Verde (Green Room)

Via Tiziano, 44, 60125 Ancona, Italy

AGENDA

Agenda day 1 (6th May 2019)

The objective of this first day is to present MADE IN-LAND Project, the partners and the regions involved, the working methodology and to adopt the project management tools

14.00	Registrations and welcome coffee
14.30	Welcoming speech of the Marche Region institutional representatives: <ul style="list-style-type: none"> • Angelo Sciapichetti - <i>Regional Counsellor for the Valorization of environmental heritage, mountain and inland areas policies</i> • Andrea Pelli - <i>Head of National and EU programming Unit</i>
15.00	Interreg IT-HR Programme: JS Project officer (Skype call/in person)
15.30	Partners' presentations: the inland areas and their cultural and natural heritage <ul style="list-style-type: none"> • PP1 - UNIVERSITY OF CAMERINO and PP2 - SUPERINTENDENCE ARCHAEOLOGY FINE ARTS AND LANDSCAPE OF MARCHE REGION • PP3 - MUNICIPALITY OF SAN LEO and PP8 - AUTHORITY FOR THE MANAGEMENT OF PARKS AND BIODIVERSITY – ROMAGNA • PP4 - MUNICIPALITY OF RICCIA and PP5 – MOLISE TOWARDS 2000 • PP6 - UNIVERSITY OF ZADAR and PP7 - ZADRA NOVA • PP9 - AZRRI – AGENCY FOR RURAL DEVELOPMENT OF ISTRIA LTD. PAZIN
16.30	MADE IN-LAND General presentation of the Project - LP Project Coordinator MADE IN-LAND Steering Committee (SC) – Adoption of the Project Management Tools <ul style="list-style-type: none"> • Launch of the Project Management Board (PMB) – presentation of the project management structure: sharing and validation of the SC & PMB procedures and the Internal Communication System & Manual - <i>LP Technical Assistance</i> • The project monitoring and evaluation system: sharing and validation of the MADE IN-LAND Internal Monitoring Manual and definition of the external evaluation procedure - <i>LP Technical Assistance</i> • Financial Unit Session - presentation of the main management and reporting procedures: sharing and validation of the MADE IN-LAND Financial Guidelines and Audit Trail - <i>LP Technical Assistance</i> • Communication Unit Session – presentation of the project communication activities and tools: sharing and validation of the MADE IN-LAND Communication Strategy, Communication Plan and Visual Identity Package - <i>PP7 Communication Manager</i>
20.00	Social Dinner

Agenda day 2 (7th May 2019)

The objective of the second and last day is to present the next project activities and deliverables, to adopt the WP workplans and related methodologies for WPs implementation

09.00	Registration
09.30	<p>WP3 - working group</p> <ul style="list-style-type: none"> • Presentation and validation of the WP3 workplan - <i>PP1 Project Manager</i> • The natural and cultural heritage assessment: presentation and revision of the guidelines for natural and cultural heritage analysis – <i>PP1 Scientific Coordinator</i> • The analysis of the governance framework: presentation and revision of the guidelines for governance analysis– <i>PP6 Scientific Expert</i> • Organisation of local committees: development of a stakeholder analysis method – <i>PP1 Scientific Coordinator</i> • Wrap up session: drafting of a Statement of Work for WP3 - <i>PP1 Project Manager</i>
11.30	Coffee & Conversation
12.00	<p>WP4 - working group</p> <ul style="list-style-type: none"> • Presentation and validation of the WP4 workplan - <i>PP2 Project Manager</i> • MADE IN-LAND Pilot Actions: open discussion, coordination and definition of main features – moderated by <i>PP2 Project Manager</i>: Pilot Action 1 - <i>PP7 Technical Expert, PP6 Technical Expert, PP9 Technical Expert</i> Pilot Action 2 - <i>PP1 Technical Expert and PP2 Technical Expert</i> Pilot Action 3 - <i>PP3 Technical Expert, PP4 Technical Expert, PP5 Technical Expert, PP8 Technical Expert</i> • Wrap up session: drafting of a Statement of Work for WP5 - <i>PP2 Project Manager</i>
13.30	Lunch break
15.00	<p>WP5 - working group</p> <ul style="list-style-type: none"> • Presentation and validation of the WP5 workplan - <i>PP6 Project Manager</i> • The Set Up of MADE IN-LAND Permanent Crossborder Observatory - open discussion and definition of main features – moderated by <i>PP1 Project coordinator</i> • Wrap up session: drafting of a Statement of Work for WP5 - <i>PP6 Project Manager</i>
16.00	MADE IN-LAND SC – Wrap up session – Definition of activities to finalize within the next reporting deadline – <i>LP technical assistance, LP Project Coordinator</i>